

250th Celebration Committee Meeting Minutes May 10, 2016

In Attendance: Pat J., Penny, Annie, Laura, Scott, Frank, Marion, Jan, Candace

1. The minutes from two April Meetings were accepted as corrected.
2. Settler's Jubilee Update: Frank reported that there is no real update, the group is working on the menu in order to establish cost and ticket pricing.
3. Sponsorship Update: Brian had told Annie that he spoke to and left literature with 5 possible sponsors but hasn't heard back. Laura contacted 2 sites but hasn't heard back. Frank mentioned that a chiropractic group was considering sponsoring part of the Jubilee. Candace Pat and Laura reminded us of their pledges.
4. Souvenir update: mugs have been reordered, as have t-shirts, aprons, & bags. Several items were sold at the Mast Tree Program. Scott will set up a table for sales at the Fishing Derby luncheon. There was a discussion of pairing wine glasses with Flagg Hill Wines as a wedding gift suggestion. This led to a discussion of specially labeled wine for the Jubilee.
5. July Weekend:
 - A. Questions generated by Trolley Request: The trolley will run from the end of the parade picking up people along Mast Road, then going on a continuous loop to all the parking areas. It will be needed from 10AM until 6:30 PM. Saturday will be the biggest need but Scott will check pricing for both days as well. Frank suggested that in most cases a bus, especially a school bus is cheaper than the trolley. Scott will check the trolley price first with a bus as plan B.
 - B. Music & schedule update: Laura talked to Dick Babcock and his group will be willing to play in the park for an additional \$100. He suggested that his band would like to sit on chairs rather than hay bales and he had never had to bolt the chairs to the wagon before. The parade sub-committee will discuss this. We need to hear Faraday's Band before deciding, other local rock bands will be sought. Diane would like to play one continuous set with a break rather than two with an hour in between. Laura mentioned Alan Eaton who might be able to do vocals during the dinner hour.
 - C. Questions generated by park walk-through: Since Marianne and Jim Banks were not present we tabled all the questions pertaining to the church.
 1. Tent set-up: there is an established group of men who set the tent up. They will also set up the tables and chairs. Laura will check with grange and the LSC also has chairs and tables.
 2. Vendors will be located on the sides of the roadway leading past the soccer field. The road must be clear for emergency vehicles.
 3. The emergency vehicles will be in the parking area before the gate. Other firemen will be available in the crowd, watching for problems.
 4. Laura suggested a rental place in Epping which rents dance floors might be able to supply a riser for the stage. She will check.
 5. Beth Booth is willing to set up the balloon tent for \$200. The balloons will be given out free. She will be there from 12-5.
 6. Since the park water is not potable and having it certified is an expensive and lengthy process, we will not have cooling stations. If we have the freezer we might be able to purchase cooling cloths to hand out.
 7. Roger will take care of trash bins through the transfer station.

8. Scott will check with Dave's Port-a-Potty's to determine number and placement (near existing ones). We will request those with handwashing facilities and at least one additional hand cleaning station to be placed near the OR storage shed.

9. Frank had already left the meeting before we discussed his bringing the fifth wheel as a command center. The committee approved the idea and thought it could be placed on the inside of the gate to the left.

10. Jan will contact Marianne regarding Church related items.

D. Other July discussions:

1. Animals will be restricted from the park. Horses can be off loaded at the school and brought back there after the parade.

2. Do we need vehicles to provide handicap access to remote areas of the park (balloon area)? Golf carts or gators might work. John Deere might rent them for the day. (Is someone looking into this?)

3. Fire department will prepare a preparedness plan outlining protocols for various scenarios. They will train staff and provide booklets.

4. Balloon presentation by Bill and Connie Dolloff. They will need 6-8 volunteers if teens they will need an adult supervisor. The balloon takes about an hour to set-up can do rides for 1-2 hours and then break-down is another hour. Do to winds, it is best done either early morning or late afternoon. The balloon is free, but tickets are sold and donations made to charity of choice. They will set up an easy-up as command center. It was decided that we should have the balloon from 4-6:30. (weather dependent) Annie showed them the area we decided on and they thought it would work. Jan will contact Chris Mooney, the pilot to make final arrangements and we will need their insurance certificate. ReMax has several media sites in which they will advertise the event, and will provide us with pictures for our publicity.

5. Annie said she was contacted by town that the application for banners might be expired at the 6 month mark. Several people remembered that the application was for the entire year. Scott will check on it.

6. Annie said she was contacting several neighborhoods regarding their participation in the parade. The parade sub-committee will also address this.

7. We will hold a 2nd Monthly meeting Tuesday May 24th, 6 PM, in the evening so that Pat Roop can attend. Parade sub-committee will meet on June 7th. June meetings will be June 14th at 9am and June 28th at 6pm.

Meeting was adjourned at 11 AM.